



Florida Power-Library Schools Program Application Elements and Timeline

2010-2011 Timeline

- November 24, 2010 –Statement of Intent to District Library Media Services Office
- December 3, 2010 –Statement of Intent to FASM president deadline
 - Sharon Reynolds, Media Resource Teacher
Brevard Public Schools
2700 Judge Fran Jamieson Way
Viera, FL 32940
Phone: 321-633-1000/ Fax: 321-633-3520
reynolds.sharon@brevardschools.org
- May 13, 2011 –Complete Application Packet to FASM president deadline
- May 2-May 13, 2011 – Regional observers visitations

Element 1 – Statement of Intent

- Statement of Intent completed and sent to the District Library Media Services Office for approval.
- Statement of Intent signed and mailed to FASM president by district supervisor

Element 2 – Teaching Certificate and Permissions Form

- Copy of teaching certificate and permissions form included with Statement of Intent.

Element 3 – Survey Results

- Online surveys completed by 70% of school-based faculty, 10 parents, 25 students, and one administrator. Surveys will open on January 10, 2011 and must be completed by January 21, 2011.

Element 4 – Online Portfolio and Site Visit

- Documentation of relevant items from January, 2010 to April, 2011 should be submitted via GoogleDocs. The portfolio should clearly demonstrate an outstanding level of service in each of the six categories of the EXC3EL rubric. FPLS representatives will visit your school.

Application Packet

- **Completed packet is submitted by May 13, 2011.**

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Element 5 – Application Coversheet

- Application coversheet completed.

Element 6 – Narrative Statement

- Narrative statement on library media mission and goals completed.

Element 7 – ExC³EL Rubric Summary Worksheet

- ExC³EL Rubric Scoring Sheet (Summary Worksheet) completed by library media specialist and administrator. (See http://www.fldoe.org/bii/Library_Media/pdf/lm-scoring-rubric.pdf)

Element 8 – Videorecording (No more than five minutes in length)

DVD (-R format) clearly identifying the following six 21st century library media program components:

| | |
|---------------------|-------------------------------|
| Instruction | Curriculum/Assessment Support |
| Resource Management | Program Administration |
| Environment | Advocacy |